

## PROVISIONS

### **of the Media Representatives (hereafter Media) Accreditation Procedure for the Events Held by the Directorate of the Spasskaya Tower International Military Music Festival (hereafter Events, Festival Directorate)**

#### *Article 1 General Provisions*

1. Accreditation of media representatives for the Events held by the Directorate of the Festival is carried out in accordance with the Mass Media Legislation Act N. 2124-1 of December 27, 1991 of the Legislation of the Russian Federation.
2. The following Provisions specify the rules of accreditation for the Events held by the Festival Directorate **outside the main venue (outside Red Square)**, as well as of organizing and holding of the Spasskaya Tower International Military Music Festival (hereafter the Festival).
3. Accreditation of media representatives for the main events of the Festival held on Red Square (end of August – beginning of September) is carried out in accordance with the Policy of the Media Accreditation and Working Procedures at the Festival published on the official website in the section *For media partners* (<https://spasstower.ru/info/mass-media/>).
4. While being on site where the Festival and its Events are being organized and executed accredited media representative is obliged to comply with all the requirements (provisions, rules, recommendations) of the government authorities of the Russian Federation and government authorities of Moscow regarding the measures to prevent the spread of the novel COVID-19 infection and valid during the organization and execution periods of the Festival and its Events, as well as with the Festival Directorate approved Policy on carrying out sanitary and epidemiological security provisions during the organization and execution periods of the Festival (the policy will be developed and approved by the Festival Directorate in case the concerned restrictions are introduced by law enforcement acts on federal and/or regional level).

#### *Article 2 Order of Accreditation*

1. Ground for considering an accreditation application submitted by media representative for attending events held by the Festival Directorate is a written application form satisfying the requirements of the current Provisions. Example of the application form is published on the official website in the section *For media partners* (<https://spasstower.ru/info/mass-media/>).
2. To get accreditation for the events held by the Festival Directorate media representatives should submit to the Festival Directorate press office a written application form filled on the official blank of the applicant organization and verified by the chief (or another authorized person) signature and a stamp.
3. Any other documents including accreditation cards, working IDs and etc. are not valid for Media representatives getting access and working on the events held by the Festival Directorate.
4. Representatives of advertising agencies are not accredited or admitted to the events held by the Festival Directorate.

5. Decision on issuing accreditation to media representatives (including the decision on the number of accredited representatives per media) is taken by the Festival Directorate press office. Confirmation/refusal of issuing accreditation is communicated to the media by the Festival Directorate press office by means of email.
6. Accredited media representatives are issued a pass/badge of the established form. The pass/badge is issued by the Festival press office upon presenting by the accredited representative his ID card and press card.
7. The Festival Directorate press office reserves the right to deny accreditation for the media or for the certain media representative to attend events held by the Directorate.
8. The Festival Directorate press office reserves the right to withdraw from the media or from the certain media representative previously issued accreditation in case of violating the current Provisions.

### ***Article 3 Rights and Obligations of the Accredited Media Representatives***

1. Accredited media representative has the right to:
  - get access to the Festival site;
  - get information material sets meant for media representatives including press folders and press releases;
  - make recordings on the Festival site, inter alia, using audio and video equipment, conduct filming and photo shooting but for the occasions set forth by the Russian Legislation and current Provisions;
  - upon agreeing with the Festival Directorate press office get additional information in the form of comments and/or explanations from the representatives of the Festival Directorate, relevant officials and/or other participants of the events for which the media representative is accredited;
2. Accredited media representative is obliged to:
  - comply with the requirements set forth by the Mass Media Legislation Act N. 2124-1 of December 27, 1991 of the Legislation of the Russian Federation;
  - comply with all the requirements (provisions, rules, recommendations) of the government authorities of the Russian Federation and government authorities of Moscow regarding the measures to prevent the spread of the novel COVID-19 infection (in case such are introduced by the law enforcement acts on federal and/or regional level), as well as of the current Provisions;
  - attend and stay only within the areas of the Festival site covered by the issued accreditation;
  - respect the rights, legal interests and reputation of the organizers, participants and visitors of the event;
  - get permission from the Festival Directorate press office for making recordings using audio and video equipment, as well as conducting filming and photo shooting.

### ***Article 4 Provisions for Publishing and Demonstrating Materials***

1. Subsequent publication of text and photo materials in printed or electronic formats, as well as demonstration of video materials should have the reference to the Festival and events at which the materials were obtained, as well as to the representatives of the Festival Directorate, relevant officials and/or events' participants whose quotations or images in any form are used in the demonstrated materials.

2. It is FORBIDDEN to use the acquired materials (photo or video materials) in the context inflicting emotional and/or material damage to the Festival's organizers, participants and/or third parties, as well use it for commercial purposes (including handing over/selling the materials to the third parties).
  
3. Media representatives shall submit to the Festival Directorate press office all the materials published (or their copies), or the Internet links on the relevant press releases by means of email to [media@spasstower.ru](mailto:media@spasstower.ru)

Head of  
Advertising and PR Department of  
the Directorate of the Spasskaya Tower International Military Music Festival

  
\_\_\_\_\_/Evgeniya Chizhova/